[Gloscat VLE](http://vle.gloscol.ac.uk/)

**Access to H.E. (Study Skills)**

**Year Planner 2023 – 2024**

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| **Week no./week beginning** | **Topic** |
| 1. 04/09/23 | **Induction Week: Tuesday 6 September and Thursday 8 September (TBC)**  **Induction task: preparation for SS1 assignment.** |
| 2. 11/09/23 | Icebreaker activity; submit induction task; give out 2023-24 year planner for Study Skills; using paragraphs in written work; **hand out SS1 assignment brief**. |
| 3. 18/09/23 | Referencing; grading; Student Handbook; sentence structure; begin research for SS1. Homework: complete Task 1. |
| 4. 25/09/23 | Apostrophes; essay writing skills. |
| 5. 2/10/23 | Complete OCN London registration documents; begin your personal statement. |
| 6.9/10/23 | Continue to work on SS1 tasks. |
| 7. 16/10/23 | Complete work on SS1 tasks. |
| 8. 23/10/23 | 1-1 mandatory tutorials with Study Skills tutor and **submit SS1 assignment..**  **College closed on Wednesday 25 October (staff development day).** |
| **Half term** | w.c. 30.10.23 |
| 9. 06/11/23 | **Introduce SS2 assignment.** Explain Task 1; work on Task 2. |
| 10. 13/11/23 | Introduction to the UCAS application process. |
| 11. 20/11/23 | UCAS tutorials. |
| 12. 27/11/23 | UCAS tutorials. |
| 13. 04/12/23 | UCAS tutorials. |
| 14. 11012/23 | Complete SS2 in class; update on UCAS process; **submit SS2 assignment**. |
| 15. 18/12/23 | **College closed Thursday 21 December (staff development)**  **College closed Friday 22 December (mandatory training day)** |
| **Christmas Holiday** | w.c. 25/12/23 |
| 15. 01/01/24 | **College closed Monday 1 January and Tuesday 2 January.**  **No Study Skills lessons this week.** |
| 16. 08/01/24 | **Introduce SS3 Speaking and Listening.** Discussion of new assignment. Practise speaking in public; practise effective listening and discussion skills. |
| 17. 15/01/24 | SS3 Week 1 presentations |
| 18. 22/01/24 | SS3 Week 2 presentations |
| 19. 29/01/24 | SS3 Week 3 presentations |
| 20. 05/02/24 | **Mid-year moderation.** 1-1 with tutor (bring all marked assignments). Check everyone is completely up to date with work. Check attendance is 85% or over.  **Submit SS3 assignment**. |
| ***Half Term*** | w.c. 12.2.24 |
| 21. 19/02/24 | **Introduce SS4 Essay Writing.** This is for H&HS and Humanities students only. Science students will do an alternative assignment (Report Writing) with Nela. Identify hypothesis and submit Proposal Form. Start identifying sources. |
| 22. 26/02/24 | Recall essay writing skills; continue with Sources Evaluation Form. Draft essay due next week. |
| 23. 04/03/24 | Submit draft essay; 1-1 tutorials to receive feedback on draft. |
| 24. 11/03/24 | Continue with improving essay. |
| 25. 18/03/24 | **Staff Development Day Wednesday 20 March.**  **Submit SS4 assignment.**. |
| ***Easter Holiday*** | **w.c. 25/3/24**  **Good Friday: 29 March; Easter Bank Holiday Monday: 1 April** |
| 26. 08/04/24 | **Introduce SS5 Reading and Comprehension of Texts.** This is for H&HS and Humanities students only. Science students will independently complete Reading and Comprehension of Scientific Texts. Work on first of three texts. |
| 27. 15/04/24 | Work on second of three texts. |
| 28. 22/04/24 | Work on third of the three texts. |
| 29. 29/04/24 | Work in class on completion of assignment ready for submission next week. |
| 30. 06/05/24 | **May Bank Holiday: Monday 6 May**  **Submit SS5 assignment.** |
| 31. 13/05/24 | Mandatory catch-up session for anyone who is not completely up to date with assignments. |
| 32. 20/05/24 | Mandatory catch-up session for anyone who is not completely up to date with assignments. |
| ***Half Term*** | **w.c. 27/05/24** |
| 33. 03/06/24 | **Pick up marked work.** |
| 34. 10/06/24 | **Final Tutorials**  **Everyone MUST attend their final 1-1 tutorial with their Study Skills tutor** |
| 35. 17/06/24 | **Final Tutorials**  **Everyone MUST attend their final 1-1 tutorial with their Study Skills tutor** |
| 36. 24/06/24 | **Final Award Board (date TBC). No college classes.** |
| 37. 01/07/24 | **Access Celebration Day (date TBC)**  **Staff Admin Week 1** |
| 38. 09 /07/24 | **Staff Admin Week 2** |